

## Alternate ROOTS Budget Template

**Applicant Name:** Sample Budget Theater Project      **Program Category:** Partners In Action

**INSTRUCTIONS** Use the categories provided. Income totals must equal expenses.  
 Please label all expenses and income appropriately in the far left column and include any additional information in the Notes column.  
 In the Expenses section, please be as specific as possible regarding spending; describe all direct expenses.  
 If an expense will be provided in-kind, please note if that contribution has been confirmed or not in the Committed column.  
 In the Income section, please indicate the status of income as Pending or Confirmed.

EXPENSES	IN-KIND	COMMITTED	AMOUNT	NOTES
<b>ARTIST FEES (please specify)</b>				
Director & Stage Manager			2000	1000 each
Actors			6000	3 actors at 500 for 4 weeks (3 week rehearsal 1 week run)
Design Team			1200	Costume, Lighting, Sound and Set Designer at 300 each
Technical Crew			600	Light board and Sound board Operator, and assistant stage manager at 200 each
<b>MATERIALS, SUPPLIES &amp; EQUIPMENT</b>				
Space Rental	X	X	1000	Performance space for 1 weekend
Printing/Copying/Postage			100	Printing Programs

Light and Sound Equipment Rental			1000	
<b>CONSULTANTS/ PROFESSIONAL SERVICES</b>				
<b>TRAVEL</b>				
Travel/Transportation			100	Fuel for materials shopping
Housing/Accommodations				
Per Diems				
Intracity/Ground Transport				
<b>OTHER EXPENSES</b>				
<b>TOTAL EXPENDITURES</b>			12000	
<b>INCOME</b>	<b>PENDING</b>	<b>CONFIRMED</b>	<b>AMOUNT</b>	<b>NOTES</b>
<b>FOUNDATIONS</b>				
Spivey Foundation		X	2000	
Alternate ROOTS Partners in Action	X		5000	
<b>GOVERNMENT</b>				
South Carolina Arts Council		X	1000	
<b>CORPORATIONS</b>				

Wells Fargo Community Fund	X		1500	Will be notified in November 2016
<b>INDIVIDUAL DONORS</b>				
Crowd Funding Campaign		X	1500	
<b>PERSONAL CONTRIBUTION</b>				
Applicant Contribution from personal		X	1000	
<b>OTHER INCOME (please specify)</b>				
<b>TOTAL INCOME</b>			12000	